



NEWHAM BRIDGE WALKING BUS POLICY

Reviewed: Spring 2015

Review Date: Spring 2016

Signed: _____ Headteacher

Signed: _____ Chair of G.B. R.A. Committee

The Newham Bridge Walking Bus Policy and Procedures have been drawn up by the school in conjunction with Middlesbrough Local Authority and considers the locality, pupil demographic, the walking bus route and risks and safety concerns. Failure to comply with the Policy and Procedures puts the children, adult volunteers and members of the public at risk.

Morning Walking Bus Policy

Newham Bridge Walking Bus has been set up in order to reduce congestion around the school by allowing children to walk all or some of the way to school. Children benefit through exercise and learning important road safety, parents save time on taking children to the school each day and parking congestion is reduced.

The bus will run every morning - Monday to Friday. It runs from Saltersgill Sainsbury's- Beverley Road from 8.30am. If the bus is cancelled for any reason the school will endeavour to contact parents to inform them by 8.20am, if the bus is not running it is the parent / guardians responsibility to get their child to school.

The walking bus is run by school staff. All staff must have CRB clearance and have basic first aid training. The bus uses the same route each trip and this is assessed by Middlesbrough Local Authority. Children are reminded of road safety and must wear high visibility jackets at all times.

Every child must be booked onto the bus prior to using it. Forms are available from the school office. If there is no space on the walking buses, a waiting list will be kept and parents informed when a space becomes available.

For reasons of safety, pupils must behave well at all times on the bus. If a child will not abide by rules for safe behaviour, parents will be informed by letter and if this reoccurs, the place may be reallocated to another child. This is to ensure the safety of all pupils.

Please note that pupils may not use scooters, bikes or roller skates or any music device requiring headphones whilst on the walking bus.

The school reserves the right to suspend the walking bus at any time.

In adverse weather conditions a decision will be made by the school by 8.15am and parents will be notified by phone or text if the walking bus is cancelled.

Walking bus procedures.

1. Before using the bus, a consent form must be completed. Please note that if the bus is full a waiting list will be in operation.
2. Once a place has been allocated to your child, you will be informed. Your child may then start using the bus on the sessions that you have requested. Please note that we cannot offer additional sessions unless this has been agreed in advance.
3. Your child must wear the high visibility jacket when using the bus.
4. Morning bus: The bus leaves Saltersgill shops at 8.30a.m. If your child does not arrive in time for their bus, it will leave without them.
5. If your child is ill, you do not need to cancel your morning bus place.